

# premiere ORLANDO

## IMPORTANT INFORMATION & DATES

---

---

### EXHIBITOR REGISTRATION AND CREDENTIALS

Exhibitor Credentials are provided **DIGITAL ONLY** and will be available 30 days prior to the event. Exhibitors will receive a password and link via email from [EventsPass](#).

Exhibitor credentials are to be used only by Exhibit Personnel working in the show. Quantity of credentials are distributed as follows: (5) Credentials per 10' x 10' Space

Each Exhibit Personnel must have their own Exhibitor Credential on their person or mobile device. See the Registration Assistance counter for help regarding credentials.

**Starting Saturday April 1, No one will be allowed on the show floor without credentials.**

### MODEL REGISTRATION – Available Thirty (30) days prior to the show

Each exhibitor is allotted three (3) models/day per 10x10 booth. A **Model Procedure & Sign-up form** is required and **should be submitted by five (5) days prior to the 1<sup>st</sup> day of show.**

Contact Premiere Exhibit Services at [customersupport@premiereshows.com](mailto:customersupport@premiereshows.com) for any model questions.

---

---

### SHOW SCHEDULE

Exhibitor Move-In		Exhibitor Move-Out	
Thursday, June 1	8:00am – 5:00pm	Monday, June 5	5:30pm – 11:00pm
Friday, June 2	8:00am – 5:00pm	Tuesday, June 6	8:00am - 1:00pm
Saturday, June 3	9:00am – 5:00pm		
Exhibit Hours			
	Sunday, June 4	9:00am – 6:30pm	
	Monday, June 5	9:00am – 5:00pm	

---

---

### START DATES & DEADLINES

**May 3<sup>rd</sup>** | Incentive Rates End | Decorator Services (tables, chairs, labor, stages, etc.) | Connect to [Freeman](#)

**May 3<sup>rd</sup>** | Last day for Early Order Pricing | Audio Visual Rentals | Connect to [AVP Nationwide Productions](#)

**May 2<sup>nd</sup>** | Advanced Shipment Warehouse Receiving **Start** | Exhibitor Shipping | Connect to [Freeman](#)

**May 5<sup>th</sup>** | Submission Due Date | General Liability insurance with at least \$1,000,000 per occurrence, \$2,000,000 general and naming Informa Markets dba Premiere Show Group, Anaheim Convention Center and GES as additionally insured. | Submit Certificate of Insurance to [customerservice@premiereshows.com](mailto:customerservice@premiereshows.com)

Exhibitors needing a COI can Connect to [Exhibitor Insurance](#) (Recommended Provider)

**May 5<sup>th</sup>** | Last day to submit | Hanging Sign Approval Request | connect to [customersupport@premiereshows.com](mailto:customersupport@premiereshows.com)

**May 5<sup>th</sup>** | Last Day for Discount Rates | Floral | Connect to [Floral Expositions](#)

**May 9<sup>th</sup>** | Last Day for Incentive Rates | Booth Catering | Connect to [Centerplate](#)

**May 9<sup>th</sup>** | Last Day for Incentive Rates | Internet / Phone / TV Services | Connect to [Smart City](#)

**May 9<sup>th</sup>** | Last day for Incentive Rates | Utilities (Electrical, Plumbing, Air), & Aerial Rigging | Connect to [OCCC](#)

**May 25<sup>th</sup>** | Advanced Shipment Warehouse Receiving **End** | Exhibitor Shipping | Connect to [Freeman](#)

**June 1<sup>st</sup>** | On-Site Shipping Starts | Exhibitor Shipping | Connect to [Freeman](#)